

## Section I

The name of the Long Island Golf Course Superintendents Association and the title of a "Golf Course Superintendent" must be and forever remain a synonym of fine turfgrass culture, dedicated to the highest standards of maintenance and management practices as related to the synonym. The name of the Association and the title shall always reflect the highest principles of integrity involving the superintendent's responsibilities to his employer, to his employees, to manufacturing and commercial representatives, to the golf industry as a whole, and to his fellow superintendents. All members of the Association will constantly promote the recognition and esteem of the golf course superintendent as a profession and in the fulfillment of the purposes to which this Association enjoins all its members to the rigid observance of the Code of Ethics.

## Section II

A member shall be deemed to have violated the Code of Ethics by:

A. When visiting or playing at the Club where a member superintendent is employed, he will notify the superintendent in advance, and he will not at anytime discuss any professionally related Club business unless the member superintendent is present.

B. Being guilty of conduct likely to injure the reputation and standards of the Association or any of its members.

C. By failing to conduct his professional business responsibilities to the utmost of his capabilities and his integrity.

## Section III

Any violations of the Code of Ethics shall be reported in the manner prescribed under Article VIII., Section 2 of the By-Laws of the Long Island Golf Course Superintendents Association. We deem it our duty to report all willful violations of this Code of Ethics, or any action or actions which might injure the reputations or standing of members of both the Local and National Association to the National Association.

L.I.G.C.S.A. BY-LAWS

ARTICLE I - Name

The name of this organization shall be the Long Island Golf Course Superintendents Association, Inc.

## ARTICLE II - Purpose

The purpose of this Association is to promote the research and the interchange of scientific and practical knowledge as related to the care of golf courses toward goals of more efficient and economical operations, thereby, increased prestige for this Association and its individual members and to promote justice, benevolence and education to and for its members.

## ARTICLE III - Membership

### Section 1

Each applicant for membership in the Association shall furnish satisfactory evidence of his qualifications to the Membership Committee of this Association (See Section 3).

### Section 2 - Membership Classes

**Class A - Golf Course Superintendent** - Any person of good character who at time of application for membership has three years experience as a golf course superintendent, is currently employed in such capacity and complies with all additional qualifications adopted by the membership. Class A members may vote and hold office. This member must hold all licenses and permits required by law and send proof of such upon payment of dues.

**Class SM - Superintendent Member** - Any person of good character who at time of application is employed as a golf course superintendent but does not meet the additional requirements for Class A membership. Superintendent members shall have all privileges of the Association except that of holding office. This member must hold all licenses and permits required by law and send proof of such upon payment of dues.

**Class C - Assistant Golf Course Superintendent** - Any person of good character who has served as an assistant golf course superintendent and is currently employed in such capacity. These members must be employed by a regular member, have no voting power, and may attend business meetings or regular meetings only by a majority vote of the Executive Committee.

**Class F - Affiliated** - All reclassifications and applications must be a business firm and other organization that meets with ASSOCIATION APPROVAL and are interested in the growing, management, or production of turfgrass. As of January 1, 1973, one applicant from each firm may apply for this classification of membership. Such representatives shall

have such privileges of the Association as the Executive Committee may specify from time to time, which shall not include voting and holding office.

Class H - Honorary Membership - Those persons so voted by the Association for their service to the turfgrass industry.

Class R - Retired Membership - Effective as of January 1, 1973 - To be eligible, a member must be permanently retired from all fields of endeavor in which this Association is interested and must have been for twenty-five (25) years a Regular (Class "A") member. This Association will honor tenure from the Golf Course Superintendents Association of America and other local Associations totaling ten (10) years plus fifteen (15) years with the Long Island Golf Course Superintendents Association. A retired member shall have all the rights and privileges of the Association except that of holding office. He will pay all monetary benefits and related assessments approved by the Association except monetary charges known as dues or dues assessments and shall remain a member in good standing. Charter Members of this Association will be considered eligible for Retired Membership upon their formal request to the Executive Committee.

### Section 3 - Application for Membership

Any person who desires to become a member of the Association, under any classification, shall file an application in writing with the Membership Committee on an application form which will be furnished by the Association upon request. The application shall be signed by the applicant and endorsed by three (3) Class A members of the Association in good standing. The application must be accompanied by a check in the amount of the dues for the particular class applied for. All prospective members shall be required to attend at least one general meeting of the Association to be introduced to the membership by one of the Class A sponsors before being voted on for membership by the Board of Directors. Effective July 1, 1997, all applicants seeking membership for Class A or B member must present to the Membership Committee an application for membership or evidence of membership with the Golf Course Superintendents Association of America. They must maintain that membership thereafter. Revised November, 2004

### Section 4 - Change in Membership Status

In the event a member no longer meets the requirements of the membership class to which he was elected, his status may be changed by the Executive Committee provided said member qualifies under Section 2 of Article III entitled Membership. An Associate Member applying for Regular Membership status must notify the Membership Committee Chairman in writing that he meets the requirements for Regular Membership. Any discussion on the applicant will be forwarded to the Membership Committee and at the next Executive Committee meeting the Membership Committee Chairman will make his recommendation. At this time the Executive Committee will make the decision.

### Section 5 - Leave of Absence

A leave of absence may be granted to a member in good standing by requesting said leave in writing to the Executive Committee. When leave is granted, no dues payment will be required, member cannot vote or hold office, and leave is not for more than twelve (12) months in a sixty (60) month period.

#### Section 6 - Member in Good Standing

A member shall be deemed in good standing when all monetary obligations are met, and he has attended a minimum of one regular meeting during the calendar year.

#### Section 7 - Definition

Golf Course Superintendent - A Golf Course Superintendent is one who is entrusted with the management and operation of the tract of land defined as golf course, including involvement in construction and maintenance of golf courses and related equipment.

### ARTICLE IV - Dues and Assessments

#### Section 1

The annual dues shall be specified at the Annual Meeting of the Association, and approved by the majority of Class A members present at such meeting, for the fiscal year starting with January and ending with December. Annual dues shall be payable by all members excluding Honorary and Retired Members. New members elected to membership prior to August 1, shall pay full dues for that fiscal year. New members elected to membership after August 1 shall pay 50% dues for the remainder of that fiscal year. Revised November, 2004

#### Section 2

The membership shall be invoiced for the annual dues in January of each fiscal year. A second dues notice will be sent to all members in arrears on February 1. Any members still in arrears will receive a third notice by registered mail on March 1. Any member in arrears as of April 1 will be expelled. Revised November, 2004

#### Section 3

When necessary, in the opinion of a majority of the Regular Members in attendance at an Annual or Special Meeting, there may be levied a special assessment, in addition to the annual dues, to be paid by all members of the Associa-

tion. Special assessments may not be levied more than once a year and shall not exceed an amount equal to the annual dues of the Association, and shall be payable within thirty days after notification by the Treasurer.

#### Section 4

Membership cards denoting class of membership shall be issued to each member upon payment of annual dues. These cards shall serve as evidence that a member is in good standing and entitled to the privileges and benefits of the Association.

### ARTICLE V - Board of Directors and Officers Composition

#### Section 1

The Officers of the Association shall consist of a President, Vice President, Secretary and Treasurer. The control and management of the Association and its affairs and its property shall be entrusted to the Board of directors consisting of its officers and at large directors. All elected officers and majority of the entire board shall be Class A or B members of the Golf Course Superintendents Association of America. Such officers shall be elected to one year terms. The Honorary Director shall be the outgoing President. Also, there shall be five directors who will serve one three year term. Officers may not be elected to the same office for more than three consecutive years. All elected officers and directors terms shall commence on January 1 following their election.

#### Section 2

a. President - It shall be the duty of the President to preside at all meetings of the Association; he shall have no voting power except to cast the deciding vote in case of a tie vote; he shall appoint all standing and special committees, and a sergeant at arms, and he shall be an ex-officio member of all committees.

b. Vice President - It shall be the duty of the Vice President to preside at all meetings in the absence of the President. In the event that the office of President shall become vacant, the Vice President shall perform all duties of the President until a successor President shall be duly elected.

c. Secretary - He shall attend all meetings of the Association and keep a correct record of all proceedings of the organization. He shall answer any correspondence so designated and shall notify all members of all meetings. He shall prepare a roll of the members and call it when necessary. He shall mail the list of nominees selected by the Nominating Committee to all members fourteen (14) days prior to the Annual Meeting. He shall notify the membership by November 2 of the location, time and place of the Annual Meeting. He shall notify any individual member of conduct unbecoming a member, charge filed against them, along with a time, place and location where they can meet with

the Executive Committee to respond to such charges.

d. Treasurer - He shall attend all meetings; be responsible for paying all bills endorsed by the membership or the majority of the Executive Committee; be responsible for the monetary funds of the Association; be responsible for mailing all dues notices within thirty (30) days of the Annual Meeting.

e. Directors - They shall attend all meetings and serve at the honor of the President and the Association.

f. Honorary Director - He shall attend all meetings and supply any information that might aid the organization. This office shall be filled by the retiring President for one year.

g. Sergeant at Arms - He shall attend all meetings and maintain order and decorum among the members present at the meeting.

h. Class C Representative- He will serve the President and Association for a two year term reporting on the health of Class C membership, organize and aid in the days operation at the annual Assistants golf meeting and supply information that might aid the organization. This position will be appointed by the President, hold no voting rights and report to the membership at the Annual Meeting. Added effective 2015.

## ARTICLE VI - Committees

### Section 1 - Nominating Committee

The Executive Committee shall appoint a Nominating Committee consisting of the Regular Members sixty (60) days in advance of the Annual Meeting, and this committee shall be required to submit nominees for the office of President, Vice President, Secretary, Treasurer, for a period of one year, and Directors whose term of office shall be three years. The Chairman of the Nominating Committee shall submit a properly certified list of nominees to the Secretary, twenty days before the Annual Meeting. No member of the Executive Committee shall be appointed to the Nominating Committee.

### Section 2 - Standing Committee

No later than thirty (30) days following the Annual Meeting the President shall appoint a Chairman to the following committees: Membership, Education, Entertainment Publicity and Scholarship. The committee duties are as follows:  
Revised November 2005.

a. Membership - It shall be the duty of this committee to personally interview all applicants and review all applications for membership. This committee will bring all applications for membership to the attention of the full membership on a monthly basis. 30 days after mailing the prospective member list, at its next regularly scheduled Board meeting, the Board of Directors shall elect new members to membership by a two-thirds vote of the Board of Directors. Applicants will be notified in writing by the Secretary of their acceptance, or not, to membership. Revised November 2004.

b. Education - It shall be the duty of this committee to plan an educational program for each meeting. Expenses are to be presented in advance when possible and no later than the next business meeting of the Association.

c. Entertainment - It shall be the duty of this committee to make arrangements for each business meeting. A program of golfing and other social events in the best interest of the members and the organization shall be conducted by this committee.

d. Publicity - It shall be the duty of this committee to submit a suitable report to appear under the TURF TALK section of the issues of GOLF COURSE MANAGEMENT, and to forward to all local news media any information that might increase the prestige of this Association and its members.

e. Scholarship - Within the guidelines established by the Board of Directors, this committee shall be responsible for the solicitation and distribution of funds to be used for awarding college scholarships to members or dependents of members (child or grandchild) of this association. Revised November 2005.

## ARTICLE VII - Meetings

### Section 1

The Annual Meeting of the Association shall be held as near to the second week of November as possible; a notification of the location, time and place shall be mailed to all members no later than November 1 by the Secretary. Election of officers for the coming year, and adopting a working budget for the coming year will be conducted at this meeting.

### Section 2

There shall be three (3) membership business meetings each calendar year. An Annual Meeting as per Article VII, Section 1 of our present Bylaws, a Spring Meeting to be held in March or April as directed by the Executive Committee, and a Fall Meeting to be held in September. Notice of such meetings will be mailed to the members 21 days

prior to the meeting concerned indicating time and place as well as all other pertinent information necessary.

### Section 3

Special meetings of the Association or the Executive Committee may be called at anytime by the President or a majority vote of the Executive Committee. All members shall be notified as to the subject of the meeting and such notices shall be mailed ten days in advance of the meeting stating the time, place and location thereof.

### Section 4

A quorum for the Annual or Special Meeting shall consist of the President or Vice President and 25 of the Regular Members. A quorum for a monthly business meeting shall consist of the President or Vice President and ten Regular Members. All Regular Members must be members in good standing.

### Section 5

Officers and Directors shall be elected by a majority of the votes cast and shall be by written ballot. Voting on all other questions shall be by a show of hands and the question decided by a majority of the votes cast.

### Section 6

The order of business at all meetings shall be as follows:

- a. Call to Order
- b. Roll Call of Members
- c. Committee Reports
- d. Communications
- e. Unfinished Business

f. New Business

g. Announcements

h. Adjournment

## ARTICLE VIII - Loss and Reinstatement of Membership

### Section 1

No member shall at any time use his affiliation with this Association for the purpose of private or collective gain. All members shall abide by and uphold the Bylaws of this Association at all times.

### Section 2

If any member shall hereafter be charged with conduct unbecoming a member of the Association or conduct likely or calculated to injure or discredit the character or interests of the Association these charges must be in writing; he shall receive a notice of such conduct and it shall be filed with the President and the Secretary. Notice of such filings shall be given to such person as well as an opportunity to be heard in reply before the Executive Committee at such time, place and location as notified by the Secretary. The judgment of the Executive Committee and all other evidence shall be submitted to the membership at the next business meeting of the Association and affirmative vote of three-quarter of those members present shall make the judgment final.

### Section 3

Any expelled member, no earlier than twelve (12) months after loss of his membership, may make application for membership. Application will be made in manner and form provided in Article III., Section 3.

## ARTICLE IX - Parliamentary Authority

### Section 1 - Robert's Rules

The rules contained in the current edition of Robert's Rules of Order, newly revised, shall govern the Association in all cases to which they are applicable, and they are not inconsistent with the bylaws and any special rule of order the Association may adopt.

## ARTICLE X - Amendments of the Bylaws

### Section 1

Amendments of the bylaws shall be filed with the Bylaws Committee sixty days prior to the Annual Meeting or Special Meeting, and copies shall be sent to all voting members thirty days prior to the Annual or such Special Meeting. Discussion under new business shall be held at once and the amendment shall be voted upon with a two thirds affirmative vote for its adoption. Revised November, 1997, Richard McGuinness, BYLAW COMMITTEE CHAIRMAN

## ARTICLE XI - Indemnification (Addition)

The Association shall indemnify any and all persons who may serve or have served at any time as officers or directors and their respective heirs, paid administrator successors and assigns, against any and all expenses, including amounts paid upon judgments, counsel fees and amounts paid in settlement (before or after suit is commenced) actually necessarily incurred by such person in connection with the defense or settlement of any claim, action, suit or proceeding in which they, or any of them are made parties or a party, or which may be asserted against them or any of them, by reason of being, or having been, an officer or director of this Association, except in relation to matters as to which any such officer or director, or former officer or director, shall be adjudged in any action, suit or proceeding to be liable for those acts and omissions arising out of his or her willful misfeasance. Such indemnification shall be in addition to any other rights to which those indemnified may be entitled including such immunities under any law, bylaw agreement or otherwise.

## ARTICLE XII - Dissolution (Addition)

In the event of the dissolution of the Association, after all liabilities and responsibilities have been met, its assets shall be distributed in accordance with the Internal Revenue Code concerning its exempt status or in accordance with State law. The decision of distribution shall be made by the Board of Directors.